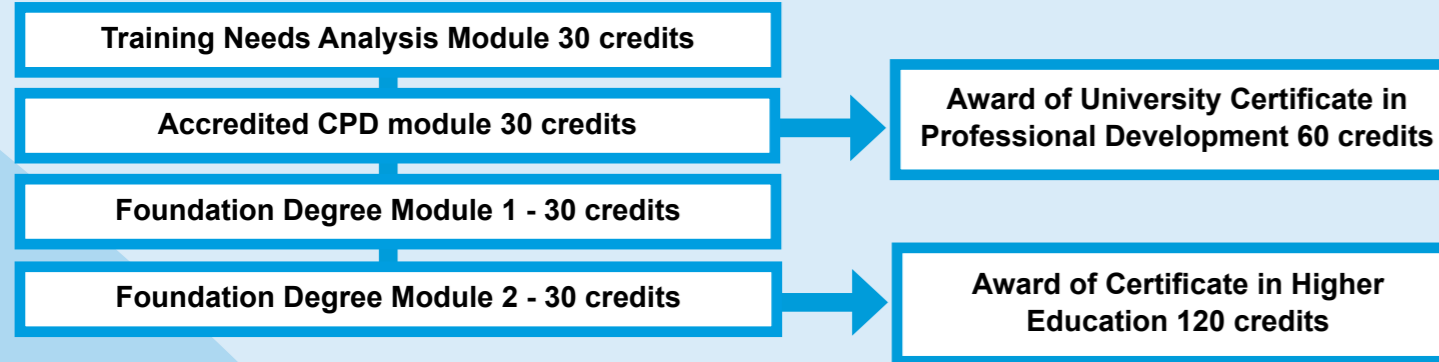


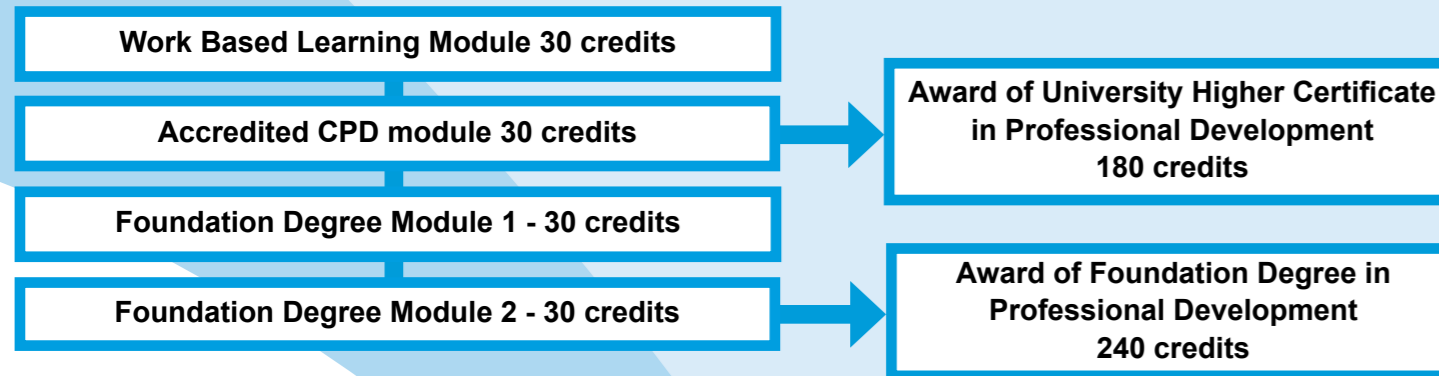
## Pathway examples

### Undergraduate

#### Year One (Level 4)

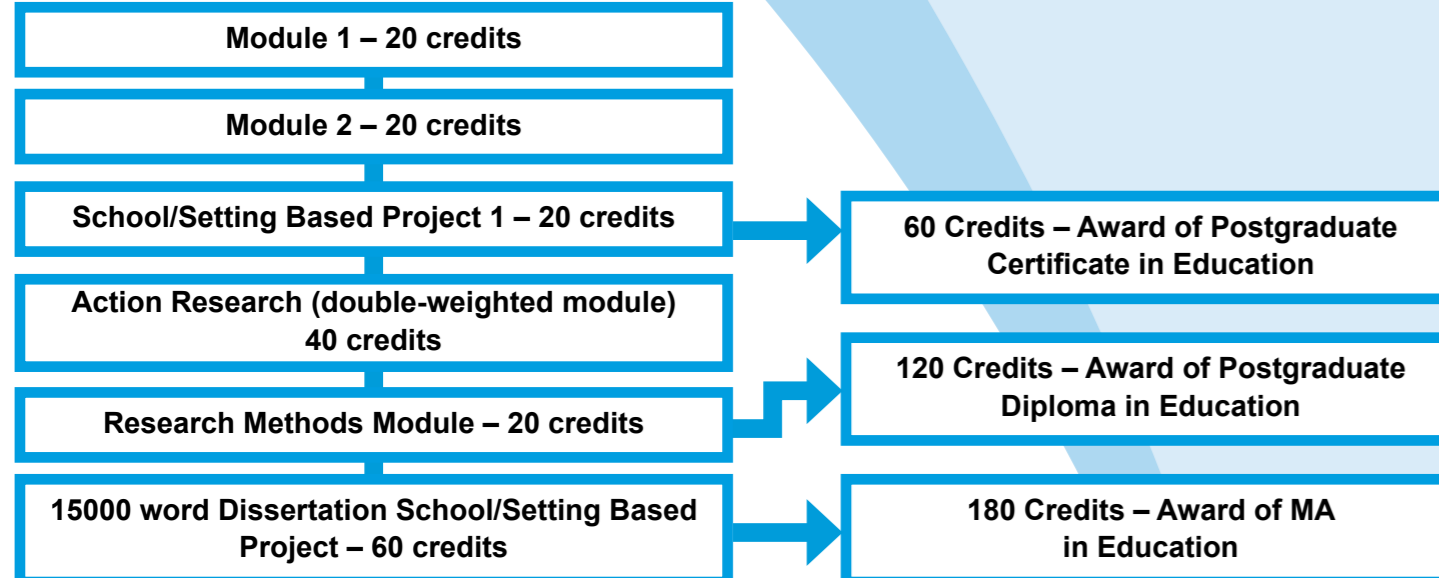


#### Year Two (Level 5)



When you have been awarded your Foundation Degree in Professional Development you will have the opportunity to continue your study to 'top-up' with another 120 credits and be awarded a BA (Hons) in Professional Development.

### Postgraduate



# Professional Development for the Whole School Workforce

Turning Work-based Training into a University Qualification



#### Do I already need to have a degree to gain credits?

No, academic credit is offered at two levels – for those who don't have degrees (undergraduate) and those who do (postgraduate):

#### Undergraduate

If you **don't** have a degree, successful completion of an accreditation module will give you 30 credits at HE Level 4. This accreditation module could then be used towards a Foundation Degree.

A foundation degree is equivalent to 2/3rds of a full honours degree. You could use your foundation degree as a qualification in its own right or go on to take more modules to gain a full honours degree.

#### Postgraduate

If you **do** have a degree, successful completion of a module will give you 30 credits at Level 6 and you will be awarded a Certificate of Professional Development.

#### Want to know more?

For undergraduate accreditation contact:

Alexis Moore - Senior Lecturer in Professional Development  
[alexis.moore@edgehill.ac.uk](mailto:alexis.moore@edgehill.ac.uk)  
 Tel: 01695 650836

Sue Graves - Programme Leader for Foundation Degree in Professional Development  
[gravess@edgehill.ac.uk](mailto:gravess@edgehill.ac.uk)  
 Tel: 01695 575171

Anita Walton - Undergraduate PD Manager  
[waltona@edgehill.ac.uk](mailto:waltona@edgehill.ac.uk)  
 Tel: 01695 650835

For postgraduate accreditation contact:

Rob Foster – Head of Professional Development  
[fosterrj@edgehill.ac.uk](mailto:fosterrj@edgehill.ac.uk)  
 Tel: 01257 517121

Faculty of Education  
 Edge Hill University  
 St Helens Road  
 Ormskirk L39 4QP





## For Employers:

### An easy way to develop a well-qualified workforce

The benefits that professional development brings to a school, college or educational setting is beyond question – improved staff morale, better recruitment and retention, greater creativity in the classroom and an empowered workforce, to name but a few. However, not all schools and educational settings have the resources to be able to fund additional professional development activity on top of that which is already being undertaken in the workplace.

Edge Hill University can provide a solution.

We have designed a flexible scheme that allows your staff to be awarded academic credit for training and development activities that they may already be doing as part of their job.

### How does it work?

We have developed a module with generic learning outcomes which enables us to respond quickly and efficiently to requests for accreditation of staff development undertaken in relation to a current educational initiative, strategy or classroom-based research project.

This means there is minimal disruption to timetables and no additional heavy workloads as staff will simply be rewarded for activities they are already undertaking.

### Who is entitled to receive academic credits?

As we offer both undergraduate and postgraduate accreditation, all members of the workforce – such as teachers, support staff, teaching assistants, technicians and administrators – can be awarded credits that may be used towards qualifications such as a Foundation Degree or Masters Degree.

### Do you only offer accreditation for work done in schools, colleges and educational settings?

Yes, however we welcome Accreditation Partnerships with providers such as Local Authorities, education associations and training organisations – so long as the person who is applying for the accreditation works in a school, college or educational setting.

### Why choose Edge Hill University?

We are the largest provider of professional development for teachers in the country. We also provide professional development for the whole school workforce including teachers, teaching assistants, cover supervisors, bursars, administrators and technicians. We really understand what works in schools and what you need through our collaboration with over 1100 primary schools and over 700 secondary schools. Last year over 5000 teachers took advantage of our innovative accreditation scheme.

We are a recognised Centre of Excellence for Teaching and Learning and one of a few providers awarded Grade 1 by OfSTED for Management and Quality Assurance in Primary and in Secondary Initial Teacher Training. We gained Commendations for Teaching and Learning from the Quality Assurance Agency in five subject areas over four years.

We also provide all individuals on an accredited course with academic guidance and support to help them achieve their professional development goals, usually in the form of a named personal tutor.

### What's the next step?

Make contact with a member of our team, see details on the back page, who will arrange an informal meeting to discuss your needs.



## For Employees:

### Gain credits towards a recognised qualification

Edge Hill University has designed a flexible scheme that allows you to be awarded academic credit for training and development activities that you may already be doing as part of your job.

### What is academic credit?

“Credit” is used in Higher Education (HE) as a measure of the amount of learning that you have achieved in undertaking a training or development activity. It is linked to the outcomes of the course or other learning activity you undertake.

### How can I use these to gain University qualifications?

Each HE qualification such as Foundation Degree, Honours Degree or Masters Degree requires you to achieve a set number of credits before you get your award. For example, to get a Foundation Degree you would need to accumulate 240 credits in total.

For those who already have degrees, to gain a Masters you would need 180 Level 7 credits. To achieve these qualifications you can accumulate credits step by step, usually in 20 credit “blocks”.

Even if you do not want to use your credits towards a degree, they still provide valuable evidence of how you have engaged with your professional development opportunities and how you are a reflective practitioner.

### How do I get these credits?

You can achieve “blocks” of credit for each module that you complete as shown in the diagram below. With the Edge Hill accreditation scheme you can achieve some of these by using work-based professional development activities, outlined as follows:

- 1. You take part in a Professional Development activity. A typical activity would be attending a training course or a conference.**
- 2. You undertake a range of development work in your school or educational setting linked to this Professional Development activity - for example, you use what you have learnt on your course or conference to apply something different at your school such as the implementation of an intervention programme or school project, such as the SEAL programme material.**
- 3. You put together a portfolio of evidence consisting of tasks carried out at the course or conference, changes you have implemented in your work setting, and your evaluation of the impact that the learning has had on your professional practice.**
- 4. You submit your portfolio to Edge Hill University.**
- 5. You gain Edge Hill University credits.**

### What sort of evidence would I need to collect?

Evidence may include documents that you accessed to develop your practice, such as agendas, minutes, plans, evaluations, samples of work, anecdotal evidence, pupil progress sheets, assessment sheets etc. In fact, anything relevant and related to your role.

### Previous students have used the following:

- Powerpoint slides of a presentation they did to members of their school
- Curriculum audit
- Small-scale research project with staff or pupils (e.g. case studies)
- Scheme of work
- New curriculum materials created as a result of their learning
- Evaluation of impact on teaching and learning
- New policies and procedures
- New office administration and managerial systems

### What support would I receive?

You will be assigned a personal tutor from Edge Hill University. This tutor will explain the process to you and help you gather the information required as evidence in your portfolio.

## Case study examples

**Elizabeth**, a teaching assistant, attended a training programme and learned about new ways to manage pupil behaviour. When she got back to school she applied some of the techniques she had learned to her year 11 English class and noticed a great improvement. She collected her notes from her training plus a brief report on how it had helped her implement the improvements, which she used as evidence.



**Stephen**, a Physics teacher, attended a conference on ways to make learning more accessible to pupils. When he returned to class he tried some of the new ways to explain more difficult concepts to his class. As a result the children's work was of a much higher standard and led to improved grades. He used the conference notes to create a presentation to his colleagues on how to achieve similar improvements. The notes and copies of the slides acted as evidence.