

Please read the Net Capacity guidance (DfES/0739/2001) before filling in this form for the first time. This form can be used to assess any primary, middle deemed primary or first and middle school. It is easiest to use the computer spreadsheet, available at [www.dfes.gov.uk](http://www.dfes.gov.uk) (search for 'netcapacity'). Use this page to identify the basic information required. List all spaces in the Net Area Schedule on page 2 (following the notes on the facing page). All boxes shaded in grey will be worked out automatically in the computer spreadsheet. The 'Declaration of Accuracy' should be signed by the Head Teacher and a representative of the Local Education Authority.

**School Details**

LEA

DfES LEA/school number  date

school name

age range  to

first admission year  for instance 'Y2' or 'R' if reception (do not include nurseries: see below)

normal year of admission

number of years  <sup>a</sup> number of years that those in the admission year will be at this school (e.g. '7')

planned admission number  <sup>b</sup> if known (allowing for infant class size limits)

number of age groups  <sup>n</sup> (a + e + h)

**If applicable:** complete the boxes below if the school is on a small or split site or has more than one year of admission.

no. of sites  <sup>i</sup>

total site area  <sup>m</sup> (m<sup>2</sup>)

(second admission year, if applicable)  (third admission year, if applicable)

<sup>c</sup>  <sup>f</sup>

<sup>d</sup>  <sup>g</sup>

<sup>e</sup>  <sup>h</sup>

e = (c x d) / b    h = (f x g) / b

**If applicable: Description of**

**LEA designated Early Years and Childcare provision, if any**

LEA designated Nursery Class  including the age range and the number of places involved. Enter area in 'net area' column and note with an 'E' at step 4

**LEA designated specially resourced facilities, if any**

After School club mobile  non-school facilities (such as a community library, multi-agency facilities, or youth centre) or support facilities (such as an SEN support centre or a Learning Support Unit). Include the number of any additional specially resourced places, if applicable. Enter area in 'net area' column and note with an 'R' at step 4

**LEA designated adult learning facilities, if any**

(such as City Learning Centres, teacher training, or other Lifelong Learning facilities). Enter area in 'net area' column and note with an 'A' at step 4

**Net Area Schedule (and allocation of workplaces)**

DfES no. **344/2228** school name **PENSBY INFANT**

STEP 1				STEP 2		STEP 3		STEP 4
Room Reference	Room Name (based on the activities the room is designed or equipped to accommodate)	'Non-Net' Area, if known (m <sup>2</sup> )	Net Area (m <sup>2</sup> )	general	specialist	Basic Workplaces	Resource Workplaces	Status
<b>TOTALS</b>		<b>354</b>	<b>751</b>	<b>30</b>	<b>4</b>	<b>269</b>	<b>119</b>	
2228/01	Main Building							
1	Reception	9						
2	Office		14	1		0	7	
3	Headteacher		13	1		0	6	
4	Store		3	1		0	1	
5	Switch room	2						
6	Corridor	13						
6	Corridor resource		3	1		0	1	
7	Corridor	18						
8	Corridor	21						
9	Female WC	3						
10	Male WC	3						
11	Kitchen		3	0	1	0	1	
12	Staffroom		22	1		0	12	
13	PE store		8	1		0	3	
14	Assembly hall	16	101	0	1	29	0	
15	Dining area		54	1		30	3	
16	Kitchen	42						
17	Kitchen store	1						
18	Kitchen WC	4						
19	Kitchen store	6						
20	Store		2	1		0	1	
21	Caretaker/utility		7	1		0	2	
22	Boiler room	27						
23	Fuel store	11						
24	Store		6	1		0	1	
25	Circ	7						
27	Library		8	0	1	0	1	
28	Girls WC	7						
29	Lobby	2						
30	Boys WC	7						
31	Cloaks/Circ		7	1		0	2	U
32	Wet area	5						
33	Store		1	1		0	1	
35	Store		5	1		0	1	
36	Nursery Store		5	1		0	1	E
38	Nursery Cloaks		5	1		0	1	E
39	Nursery toilets	7						E
41	Corridor	40						
42	Store		5	1		0	1	
43	Store		5	1		0	1	
45	Toilets	6						
47	Cloaks		7	1		0	2	U
49	Circ	8						
51	Boys WC	7						
52	Girls WC	7						
53	Lobby	2						
55	Circ	4	4	1		0	1	U
56	Store		3	1		0	1	















**Capacity Calculation**

Basic Workplaces      Resource Workplaces

**Workplaces Not Included in Capacity Calculation** (if measured)

parents/community room	0	0	workplaces in space marked 'P' at step 4, only one per school
early years and childcare facilities	30	17	workplaces in spaces marked 'E' at step 4, as described under School Details
specialty resourced facilities	60	6	workplaces in spaces marked 'R' at step 4, as described under School Details
adult learning facilities	0	0	workplaces in spaces marked 'A' at step 4, as described under School Details

All calculations below should be **rounded down** to the nearest whole number.

**Workplaces Included in Capacity Calculation**       p       q

totals of all workplaces except those shown above as excluded or marked 'W' at step 4

capacity based on classbases       r

basic workplaces in spaces marked 'C' at step 4, or  $((p + q) \times 70\%)$ , if lower

basic workplace allowance       s

$(75 \times l)$ , plus 50 if (m) is less than  $(1500 + (15 \times r))$

maximum workplaces available       v

(r), or  $((p - s) \times 70\%)$ , if higher

minimum workplaces available       w

lower of  $(v \times 90\%)$  and v rounded down to nearest multiple of  $(30 \times n / 4)$

capacity based on planned admission no.       x

$(b \times n)$

**Net Capacity**       y

if x is more than v, then  $y = v$   
if x is between v and w, then  $y = x$   
if x is less than w, then  $y = w$

ed.  
ep 4

indicated admission number       z      (y / n) rounded down  
(n, c, e, f and h as calculated under School Details)

(second admission year, if applicable)      (third admission year, if applicable)  
        
 $(z \times e) / c$        $(z \times h) / f$

**Declaration of Accuracy**

We confirm that we are satisfied with the accuracy of the information given under School Details and the status of spaces (step 4 of the Net Area Schedule) on this form.

Signature of Head Teacher            Date       /  /

Signature on behalf of Local Education Authority            Date       /  /