

INDIVIDUAL EDUCATION PLAN (IEP)

OR

For: **EARLY YEARS ACTION**

Unique pupil number
(if given)

INDIVIDUAL BEHAVIOUR PLAN (IBP)

NAME	SETTING	DATE PLAN WRITTEN	DATE OF REVIEW
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
OBJECTIVE (what we want to achieve)		BASELINE ASSESSMENT (what the child can do now in respect of the objective)	
<input type="text"/>		<input type="text"/>	
SPECIFIC TARGETS*	STRATEGIES (what we are going to do)		OUTCOME (what has been achieved)
<input type="text"/>	<input type="text"/>		<input type="text"/>

** Targets should be specific, measurable, achievable and resourced within the planned timescale. They should include criteria for success. There should be one or more targets for each objective, accompanied by details of strategies and evaluation.*

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EARLY YEARS ACTION

SUMMARY SHEET: REVIEW OF PROGRESS (IEPs compiled since the last review should be attached)

Name of Child: Date of Birth:
Setting: Date of Review:

Persons contributing to this Review:

(It is essential to invite parents/carers and the child, where possible, to contribute)

Name: Position:

Name: Position:

Name: Position:

Name: Position:

Name: Position:

Name: Position:

Name: Position:

Name: Position:

Area(s) of concern:

Cognition and learning difficulties

Emotional, behavioural and social difficulties

Communication and interaction difficulties

Sensory difficulties

Physical/medical difficulties

Evaluation of the child's performance and progress:

How much progress has the child made and in which areas?

Which strategies have been successful and which not?

Note of discussion with child (where appropriate):

Note of contact/discussion with parents/carers:

External agencies involved (if any): reports should be attached if available.

Action to be sought from outside professionals:

Decision following Early Years Action Review:

Child will move to ordinary differentiated curriculum
(and will be taken off SEN register)

Child will remain at Early Years Action
(write new IEP and seek specialist advice if appropriate)

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Move to Early Years Action Plus
(write new IEP, leave child on SEN register
and seek specialist advice as appropriate)



Signed: _____ Position: _____ Date: _____

Copy sent to parents/carer on _____ (date)

SEN means Special Education Needs SENCO means Special Educational Needs Co-ordinator
IEP means Individual Education Plan SESS means Special Education Support Service

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