

**APPENDIX B**

**EDUCATION ACT 1996**

**EDUCATIONAL ADVICE TOWARDS THE ASSESSMENT  
OF A CHILD'S EDUCATIONAL NEEDS**

CHILD'S LAST NAME  OTHER NAMES

Date of Birth  Sex M  F  Year Group

Home Address

Last Name of Parent  Initials

School

Previous School(s)

**PLEASE COMPLETE ALL THE FOLLOWING SECTIONS**

1. **Educational Context:** e.g. size of teaching group and the age range, ability groupings, other relevant information.

2. **Background:** The information should include (a) earlier educational history e.g. schools attended and attendance record when known and (b) family details, environmental factors and medical information.

3. Interventions: What strategies have been tried to help the child and what progress was made? Please give details of time scales of these strategies and their evaluation.

a) from school resources

(b) from outside agencies

4. Child's current functioning : (include strengths and weaknesses)

a) speech and communication skills

b) approaches and attitude to learning - self image, confidence, concentration, ability to work independently etc.

c) educational attainments – literacy and numeracy skills (measured and observed with dates) other curriculum areas.

- d) physical/medical; e.g. any medical diagnosis, fine/gross motor skills, vision, hearing, perceptual motor skills.

- e) social/emotional behavioural development (to include strengths and weaknesses).

- f) Self help and independence skills

5. Other factors which affect the child's learning: e.g. attendance, punctuality, family circumstances.

6. Summary of special educational needs (please set out in a list)

7. Aims of provision

Please suggest main long term educational and developmental objectives for the child referring to each need as listed above.

8. Educational facilities and resources

Please give your views on the range of facilities that will enable all of the child's needs as identified to be met. This should be phrased in terms of advice; schools are not being asked to recommend a particular alternative school or type of provision; decisions on these issues are made by the Authority.

(a) curriculum features

(b) teaching strategies and approaches

(c) any differentiation of class or curriculum organisation

(d) specific programmes/activities/materials/equipment/staffing

(e) pastoral care arrangements

(f) physical environment

(g) need for staff advice/training/support

9. Pupil's views

\*Signature ..... Designation .....

\* This may be the signature of the teacher who has written the report, e.g. the SENCO

Signature of Headteacher ..... Please print name .....

Date .....

Please ensure all sections of the form are completed. Omission may result in the form being returned.

Please return the completed form to:

*Special Education Section, Education and Cultural Services Department, Hamilton Building, Conway Street, Birkenhead, Wirral, CH41 4FD.*